



TOWN OF MIDDLEBURG
 10 West Marshall Street, PO Box 187
 Middleburg, Virginia 20118-0187
 540-687-5152 FAX 540-687-3804

Application # S _____

SIGN PERMIT

Applicant Name: _____ Business Name: _____
 Mailing Address: _____ Phone #: _____
 _____ email: _____
 Contractor Name: _____ Phone #: _____
 _____ email: _____
 PROPERTY ADDRESS: _____ Parcel #: _____
 Owner Name: _____ Phone #: _____
 Mailing Address: _____ email: _____

Zoning District: _____ In Historic District?: No Yes COA #: _____
 Building Frontage: Front: _____ ft. Side (if corner lot): _____ ft. Existing Signs(sq ft): _____

Type of Sign: Wall Projecting Freestanding Window Awning Other
 Height above ground at Sign's: Lower edge _____ Upper edge _____ Height of Sign Structure _____
 Sign Dimensions: Height _____ Width: _____ Area in sq ft: _____ Number of Faces: _____
 Sign Material: _____ Location of Sign: _____

continuation sheet attached (if applying for more than one sign)

I do hereby request a sign permit for the sign(s) described herein and as shown on the attached plans and specifications. I agree to comply with the conditions of this permit and all other applicable town requirements:

Applicant Signature: _____ Printed Name: _____

I, as owner or authorized agent for the above-referenced parcel, agree to the installation of the proposed sign(s) on the property described above:

Owner/Agent signature: _____ Printed Name: _____

OFFICE USE ONLY			
Date Filed: _____	Fee amount: _____	Date Paid: _____	Application #: S _____
Conditions of Approval: _____			
Approved: _____		Date: _____	
Zoning Administrator			
THIS PERMIT EXPIRES ONE YEAR FROM THE APPROVAL DATE IF THE SIGN IS NOT INSTALLED AS APPROVED.			
THIS SIGN PERMIT IS NOT TRANSFERABLE.			

**SIGN PERMIT
Continuation Sheet**

Additional Sign:

Type of Sign: Wall Projecting Freestanding Window Awning Other

Height above ground at Sign's: Lower edge _____ Upper edge _____ Height of Sign Structure _____

Sign Dimensions: Height _____ Width: _____ Area in sq ft: _____ Number of Faces: _____

Sign Material: _____ Location of Sign: _____

Additional Sign:

Type of Sign: Wall Projecting Freestanding Window Awning Other

Height above ground at Sign's: Lower edge _____ Upper edge _____ Height of Sign Structure _____

Sign Dimensions: Height _____ Width: _____ Area in sq ft: _____ Number of Faces: _____

Sign Material: _____ Location of Sign: _____