



Restoration and Preservation Plan

Restoration

The Loudoun Freedom Center keenly understands the importance of preserving, protecting and promoting the rich African American history, culture and legacy of Middleburg, Virginia and we are committed to the restoration, long-term preservation and indefinite maintenance of the historic Asbury Church. The Loudoun Freedom Center recognizes that Town of Middleburg has invested significant financial resources in stabilization work that has helped to preserve the exterior and interior of the Asbury Church, our plan will capitalize on that investment. We plan to hold weekly worship services, community programming and educational activities in the main sanctuary of the historic Asbury Church as it will be restored to its historic profile with no modifications to the traditional layout. The second level will also be restored without changing any of the existing features or modification to the traditional layout and will be used for educational and historic tours that will highlight the Town of Middleburg while displaying artifacts, photos and permanent and temporary exhibits.

As submitted by our partner Grove & Dall'Olio this is the scope of work to be performed:

Phase I: Building Survey: The building will be measured and existing architectural base plans and elevations will be created.

Phase II: Code Evaluation: The Virginia Existing Building Code and the Statewide Fire Prevention Code requirements will be researched and summarized.

Phase III: Design Development: schematic design floor plan concepts will be prepared that target the proposed program of a code compliant event and interpretive space. Areas for exhibits and interpretation will be located within the building. The design development deliverables would include: demolition and construction floor plans and interior elevations.

Phase IV: Construction Documents: The approved designs from the completed design development phase and the approved submission from the National Park Service will be developed into the construction documents. Drawings will be coordinated with structural and MEP engineering information. Interim meetings will be scheduled to review the drawings. A final set of drawings will be prepared and submitted for approval. The construction documents will include: demolition floor plans, construction floor plans, reflected ceiling plans, finish schedule, door schedule, window schedule, window/door/hardware/finish schedules, interior elevations, exterior elevations, building section, written specifications for selected finishes and materials, structural, mechanical, electrical, plumbing, fire alarm plans. The expenses associated with the plan for renovation and fees are outlined in the charts in Appendix A of the original proposal.

Phase V: Restoration: The restoration of the historic Asbury Church will be properly executed and the result will look as if nothing has been done. Our restoration plan will focus on:

- Major structural stabilization and foundation repair
- Restoration of historic masonry, exteriors, windows, and doors
- Preservation of historic stained glass
- Repair and replacement of historic plaster
- Repair and replacement of historic wood flooring
- Installation of alternative heating/systems and plumbing

Preservation

The Loudoun Freedom Center supports the Middleburg Town Council vision that the Asbury historic church should be revitalized as an important part of the Town of Middleburg and we are committed to honoring and celebrating the history of the historic Asbury Church. We strongly believe that this opportunity to preserve and restore this historic African American treasure and tell the comprehensive shared history of community support, religious unity and integration.

Our Community Curated Programs and Exhibits will include:

- The Asbury Church: “A Refuge in a Time of War”
- The Asbury Church: “Our Story, Our Song- A Place of Worship for All”
- The Asbury Church Restoration Project: “Restoring the Soul of Middleburg”

These educational programs will be researched, designed, developed, implemented and narrated by former members of the Asbury Church and the African American descendant communities of Middleburg, Virginia. Through our annual events and celebrations (i.e., Homecoming Day, Emancipation Day, Juneteenth and Black History Month) we are committed to honor the history of the historic church structure, the congregations that met in it (past) and will meet in it (future) and the supporting surrounding communities. This together work, supported by partnerships with local groups and organizations (NAACP Loudoun Branch, Douglass Alumni Association, Carver Alumni Association, Thomas Balch Library Black History Committee, The Friends of Asbury Church, Visit Loudoun and others), is in full alignment with both our purpose and calling to the community. Working with key members of the Middleburg community, we will execute a strong plan for long term sustainability and financial viability to revitalize and maintain the historic Asbury Church.

Community Impact

Although the restored historic Asbury Church will once again be a beacon of hope within the Middleburg community, we are aware that its re-opening will have an impact on the community. In an effort to reduce foot traffic and parking concerns while remaining accessible, the facility will be open under a hybrid model. The physical building will be open (3) weekdays (Monday-Friday) and (1) weekend day (Saturday/Sunday). The facility will be open virtually (2) week days (Monday-Friday) and (1) weekend day (Saturday/Sunday) for an average of 8 hours per day for 364 days per year. Maximum occupancy will meet Loudoun County building code and we will adjust hours of operation and capacity based on CDC recommendations and requirements. To mitigate concerns raised about parking and increased traffic, the Loudoun Freedom Center proposes to utilize Middleburg’s public parking garages, public parking lots and alternative lots (per MOU agreements) for events and shuttle participants to the church, so as not to negatively impact our neighbors. Similarly, we have engaged the community and neighbors to discuss collaborative parking arrangements and while the option to share parking is

limited, there is a willingness to collaborate (see appendix E of original proposal). To further mitigate parking concerns, the Loudoun Freedom Center request that the Town of Middleburg extend the sidewalk on Jay Street, create 3-4 on-street parking spaces in front of the church (if possible), and create a driveway with 4 onsite parking spaces, on the left side of the property.

Timeline and Budget

Once the Asbury Church deed is transferred to the Loudoun Freedom Center, we will begin an aggressive capital campaign to continue to raise funds for the project. The Loudoun Freedom Center will execute the renovations as described and outlined by the adaptive reuse plan. Under the terms of a proposed MOU agreement entered into by the Town of Middleburg and the Loudoun Freedom Center, if renovations are not complete after fifteen (15) years, the Loudoun Freedom Center proposes entering into mediation to review renovation progress with the Town of Middleburg. From this mediation, the Loudoun Freedom Center and the Town will establish a legally binding plan for completion. This mediation period should last no longer than sixty (60) months. If the terms of the mediation agreement are not met, another mediation can occur where both parties will again assess progress and remedy challenges. If after this second attempt at remediation without significant progress, the Town of Middleburg can reassume the property and shift to a resident curator agreement, such as the agreement in place on the Loudoun County level, where the Loudoun Freedom Center will become the resident curator in exchange of transferring the church back to the Town of Middleburg for renovation. The Loudoun Freedom Center has demonstrated financial competence and stability by securing various grant contributions and private donations for all our projects & programs. These funds have been responsibly used to complete the projects that the funds were designated for. To further demonstrate this point, a statement of financial position is enclosed in Appendix B of the original proposal). The detailed constructions costs are estimated at \$600.K (Appendix A in the original proposal)

Proposed Restoration Timeline

Year 1
Phase I: Building Survey
Phase II: Code Evaluation
Year 2
Phase III: Design Development
Year 3
Phase IV: Construction Documents
Year 4
Major structural stabilization and foundation repair
Restoration of historic masonry, exteriors, windows, and doors
Year 5
Preservation of historic stained glass
Repair and replacement of historic plaster
Year 6
Repair and replacement of historic wood flooring
Installation of alternative heating/systems and plumbing



Operating Budget Projections

Operations

The operating budget projections in this plan are based on a wide variety of factors, including the size and specifics of the Asbury Church facility, the scope and nature of exhibitions and interactivity, the cost of operations, and the expenses associated with the initial capital campaign. These projections are preliminary and are designed to give interested parties a sense of the scope of operating funding that will become necessary to realize and sustain the unique destination envisioned in this plan. Invariable, some assumptions will not come to fruition and unanticipated events will occur that may materially affect the operation of the space.

Revenue Streams

To accomplish the ongoing goal of preserving protecting and promoting African American history in Middleburg, Virginia we will offer a wide variety of public programs, educational and cultural experiences. The Loudoun Freedom Center (“LFC”) adaptive reuse of the historic Asbury Church will generate revenue in a number of areas:

Admission

An entry fee will be charged: \$15.00 for adults, \$13.00 for seniors, \$10.00 for children 5-17. This will allow visitors full access to the facility and all of its exhibitions (with exception of special or private events). We conservatively anticipate welcoming 10K visitors in our first year of operations, though this estimate is considerably lower than what similar local institutions have realized in recent years. It is also projected that admissions will average \$12.40 per person, and this is equivalent to a total earned revenue of \$124K. An add-on fee will also be charged for entry into special events that take place at the Asbury Church or its satellite locations including celebrity-attended events, award shows, concerts, festivals, tribute evenings, and traveling exhibits. While our goal is to provide visitors with an indelible experience for one reasonable gate fee, higher expenses associated with larger events will most likely need to be mitigated by this additional charge.

Membership

A membership fee will afford an individual, a family, or a member of a larger corporate group (i.e., Loudoun County Chamber of Commerce, NAACP, American Express cardholders, Virginia's Teachers Association) entry into the space for one reasonable annual payment; and other benefits associated with membership will include access to VIP tours, special screenings, exclusive online and retail discounts, and more. We anticipate selling 150 memberships in our first year of operations at an average of \$150.00 per membership, which would generate additional revenue of \$22.5K per year.

Add-ons

A rental fee will be charged for the use of an audio playback device that enhances the exhibition experience by providing visitors with interesting background information, theme songs, commentary from professional artists, and other behind-the-scenes stories and insights. However, it is the intent to keep this price down to encourage many or all visitors to partake in this compelling content. While visitors will never be charged to participate in our immersive experiences, we will also charge a fee for providing these special moments on a DVD, printing related video capture images onto souvenirs, etc.

Retail Store Revenue

A small retail store will offer visitors an inviting selection of products. Despite early indications that the products in our retail store have a special potential to connect with guests, our projected retail store revenue is a conservative \$5.00 per visitor (even though institutions such as the Smithsonian have reported an average ring at retail of as much as \$20.00 per visitor as was reported in the Washington Post in 2011). The cost of goods for the store will be equal to approximately 50% of gross sales, therefore generating net revenues of \$25K per year; and one could reasonably predict that the online store located at our website would also generate sales, but in the interest of prudence we will not count on said revenue in our opening years.

Exhibit Sponsorships

The space intends to develop dignified sponsorship propositions that provide additional revenue to the institution and data mining and hospitality opportunities (including exclusive catered receptions) to national and regional sponsors. An assumption of \$60K has been made for permanent exhibit sponsorship, and we anticipate that temporary exhibits will similarly lend themselves to this area with an estimate of \$10K. After all, African American history is American history, and as such we believe we will offer a unique sponsorship opportunity to the historic preservation community and networks who support our mission (some of whom have already expressed written interest in working with us). The LFC will also seek to align itself with a media partner in order to leverage marketing and advertising budgets; as well as with airline, hotel chain, and other brand partners for an exchange of goods and services, which will also generate as-yet-undetermined values.

Facility Rentals & Special Events

The LFC further projects earning revenue by hosting private parties and after-hour events, screenings, special ticketed events, and historic preservation-related mixers. While our core objective is for the facility to always be available to the Middleburg community, meaningful ancillary revenue can be earned without creating much inconvenience to our members, neighbors and visitors; and such special events not only generate revenue, but they also attract people who may not otherwise visit Middleburg, Virginia or Loudoun County. The historic Asbury Church will be a very desirable place to host community celebrations, school fieldtrips, industry and corporate meetings, especially those related to historic preservation. Various options will include renting out the entire facility, the loft/balcony area and the main sanctuary. Rental rates have been based on analysis of other facilities in Loudoun County, and annual gross revenue of \$42K for facility rentals and special events is forecasted. The LFC will also produce its own ticketed annual events, including an annual "Homecoming Celebration" to honor the history of The Asbury Church and the surrounding African American communities in Middleburg, Virginia.

Traveling Exhibits

For all the same reasons our permanent facility will resonate with visitors of every demographic, so would traveling exhibits of our materials that were packaged to tour to other accredited historic sites throughout the United States and beyond. In development of this concept, we have met with major museums who not only expressed a desire to host such temporary exhibits, but they saw such a bright potential that they also extended top seasonality for scheduling and substantial marketing commitments. In addition to sharing revenue in the form of an add-on gate fee that the venue would charge its guests, traveling exhibits also serve as effective promotional tools for the lending museum by introducing others to a small sampling of their artifacts, then inviting them to experience thousands more at their permanent location. Top traveling exhibits can attract 3K-5K people a day with an add-on fee of \$20.00 or more, and other revenue streams could include audio tour rentals, retail sales, special events, etc. This is a promising area of additional revenue. Though in the interest of focusing on our opening, we would not likely develop or build traveling exhibits in year 1 or 2 of operations.

Public Programs

LFC will produce free public programs that will allow families to discover and dialogue about African American history in Loudoun County. The LFC will offer unique outreach programs directed toward the interests of students from Loudoun County Public and Private schools with curriculum that ties in with K-12 classroom studies. We will offer a range of internships and special classes, workshops, and seminars that introduce students to a wide variety of opportunities within the wonderful world of historic preservation; and we anticipate that our sponsorship opportunities will absorb some of the costs associated with these and other quality programs.

Workshops - Conferences - Symposia

We will also develop a diversified outreach program consisting of classes, seminars, workshops, and internships; and our primary goal in this classification is to make programming accessible to everyone. While these have the potential to generate revenue, we are conservatively forecasting gross revenues of \$75K at this early stage.

Expenses

Administrative Overhead

Our estimates for administrative costs are \$39.4K annually, and they are based on analysis of other local institutions and their actual operating costs. We will initially staff using volunteer personnel. Future growth will require paid administrative staff members and some contractual staff with annual salaries totaling \$250K. Their benefits are calculated at 25% for full-time and 14% for part-time workers.

Permanent Exhibits

The Asbury Church will have a main gallery, virtual museum (online) and satellite galleries (schools and public areas) that will exhibit many hundreds of original artifacts; and we are budgeting \$50K per year for permanent exhibit materials, which will be subject to annual review by the Board of Directors. The renewal and maintenance budget is \$12.5K.

Temporary Exhibits

To sustain attendance, we will continually look for new temporary exhibits that complement the cultural mission, and we anticipate acquiring a temporary installation each year at an average cost of \$5K each. We do not anticipate the need for such supplementary exhibits during our first year of operations, and our goal is to create sponsorship opportunities that mitigate some or all of their related costs.

Traveling Exhibits

The stellar potential for traveling exhibits is limited only by our own ability to staff and fund their development and building. As previously stated, our initial goal is to focus on the successful opening of our permanent facility, and determining accurate expenses for something as important as traveling exhibits would require considerable additional input from our Board, potential sponsors & promotional partners, third party vendors, etc.

Building Operations

Operational costs will be dependent on the size of the building, its required staffing, and other factors. LFC is requesting a deed transfer of the property from the Town of Middleburg for the amount of one dollar (\$1) Furthermore, we are projecting \$8.50 per sq. ft. per year for occupancy including utilities, maintenance, security, and property insurance. Building operations has been estimated at \$38K and related supplies at \$1K.

Development - Marketing - Fundraising

Historic spaces like the Asbury Church are rarely self-sufficient and therefore a Development and Marketing staff will be tasked with the promotion of the museum, generating membership revenues, and fundraising to meet a forecasted operating shortfall. Staffed by volunteers with a department budget of \$132.5K for supplies and expenses associate with these tasks.

Visitor Services

The facility will be open under a hybrid model. The physical building will be open (3) weekdays (Monday-Friday) and (1) weekend day (Saturday and Sunday). We will be open virtually (2) week days (Monday-Friday) and (1) weekend day (Saturday and Sunday) for an average of 8 hours per day for 364 days per year. This department will initially be staffed with volunteers.

Public Programs

Public programs, historic tours, internships, workshops, seminars, and other cultural public programs will vary from year to year; and we will foster this program to grow significantly to satisfy the outreach goals defined in this plan. This program is under development, and initial expense are budgeted at \$8K.

Classes, Conferences and Symposia

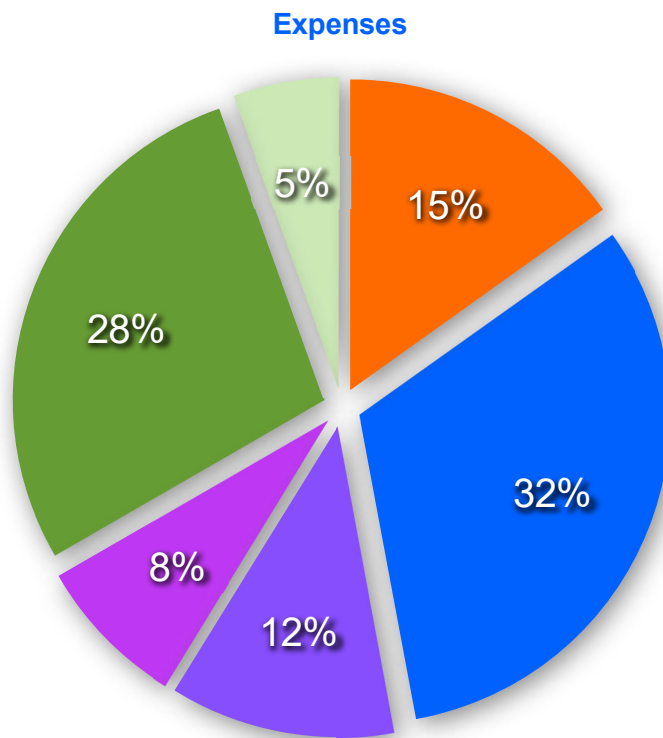
LFC is committed to offering classes, conferences, and lectures that are affordable to everyone and as such will absorb many of the hard costs (including fees for lecturers and teachers, their traveling expenses, materials, and marketing) associated with such programming. Our baseline year cost estimates for these programs are estimated at \$57K, though as the facility becomes more established we anticipate this area will grow significantly aligning us with our outreach mission.

Operating Budget Breakdown

We are presenting a baseline operating budget based on the assumption that the Asbury Church will be renovated as described in this plan and with an estimated operating budget of \$385K per year. This will break down to approximately 15% of our costs being administrative, 32% being exhibit related, 12% being associated with marketing, 8% connected to community outreach, and 28% being related to operations expenses. However, ultimately, should the baseline budget be less than that, paid attendance and other visitor contacts (and their associated revenues) would likely decrease while operating costs would remain about the same.

The baseline year is generally established during the third year of operations and ours has been based on similar area institutions' operating costs. However, we anticipate that during our first year of operations some expenses will be higher while certain revenues will not be fully realized due to ours being a nascent project.

- Administration
- Exhibits
- Development & Marketing
- Outreach
- Operations
- Retail



**Summary Operating Statement
10K Visitors**

Baseline Year

Revenues

Admissions Income	\$124,000
Membership Income	\$22,500
Retail Store (Gross)	\$50,000
Exhibition Sponsorships	\$60,000
Temporary Exhibition Sponsorships	\$10,000
Traveling Exhibition (TBD)	\$0
Special Events/Facility Rental (Gross)	\$42,000
Revenue from Classes/Workshops (Gross)	\$75,000
Public Programs	\$0
Misc. Revenue	\$1,000
<i>Total Earned Revenue</i>	\$384,500

Expenses

Administration

Administrative Personnel	\$0
General Administrative Costs	\$39,350
<i>Sub-Total - Administration</i>	\$39,350

Programs & Education

Personnel- Volunteer	\$0
Workshops/Classes	\$57,000
Public Programs	\$8,300
Additional Supplies	\$1,000
<i>Sub-Total - Programs & Education</i>	\$66,300

Development & Marketing

Personnel- Volunteer	\$0
Fundraising Expenses	\$25,000
Marketing & Advertising	\$100,000

Printing and Publications	\$2,500
Membership Services/Events	\$5,000
<i>Sub-Total - Development</i>	\$132,500
<u>Exhibits and Collections</u>	
Personnel- Volunteers	\$0
Curatorial Supplies/Materials	\$7,500
Permanent Exhibits	\$50,000
Artifact Insurance	\$5,000
<i>Sub-Total - Exhibits and Collections</i>	\$62,500
<u>Building Operations</u>	
Personnel- Volunteer	\$0
Supplies	\$1,000
Facility Rentals	\$4,650
Occupancy	\$38,250
<i>Sub-Total - Building Operations</i>	\$43,900
<u>Museum Store</u>	
Personnel- Volunteer	\$0
Cost of Goods Sold	\$25,000
<i>Sub-Total - Store</i>	\$25,000
Total Operating Expenses	\$369,550
Total Operating Income	\$384,500
Reserve	\$10,000
Operating Surplus	\$4,950

Supporting Schedules

Assumptions

Building Size (2,660 Interior, 1,840 exterior)	4,500
Daily Operating Hours:	
260 Weekdays (10 am - 6 pm)	8 Hrs
104 Weekend days (10 am - 6 pm)	8 Hrs
Total Public Hours	2,912
Average Admissions Revenue	\$12.40
Retail Sales per Capita	\$5.00
Retail Cost of Goods Sold	50%
Utilities and Maintenance Annual Cost per Sq. Ft.	\$8.50
Benefits Rate (Full-Time Staff)	25%
Benefit Rate (Part-Time Staff)	14%
Projected General Attendance	10,000
School Group Attendance	500
School Fees Per Student	TBD
No. of Members	150
Average Membership fee	\$150

Ticket Prices and Admission Revenue	<u>Dist'n</u>	<u>No. of Visitors</u>	<u>Revenue</u>
Adults	\$15 50%	5,000	\$75,000
Seniors	\$13 20%	2,000	\$26,000
Children	\$10 15%	1,500	\$15,000
Students	\$8 10%	1,000	\$8,000
Under 5	Free 5%	500	\$0
	\$12.40	10,000	\$124,000

**Public Programs
Expenses and Revenue**

<u>Expenses</u>	<u># Programs</u>	<u>Av. Cost</u>		
Lecture/Talks w. staff speakers	12	\$50	\$600	
Seminars	12	\$50	\$600	
K-12 School Group Events	52	\$50	\$2,600	
Educational/ Events w. special guest(s)	6	\$750	\$4,500	
Total Public Program Expenses			\$8,300	
<u>Revenue</u>	<u># Rentals</u>	<u>Avg. Attend</u>	<u>Avg. Ticket</u>	<u>Total</u>
Lecture/Talks w. staff speakers		50	\$0	\$0
Seminars		100	\$0	
K-12 School Group Events		50	\$0	\$0
Educational/ Events w. special guest(s)		250	\$0	\$0
Total Public Program Revenue				\$0
Net Public Programs				-\$8,300

**Facility Rental
Expenses and Revenue**

<u>Expenses</u>	<u># Per Yr.</u>	<u># Rentals</u>	<u>Av. Cost</u>	<u>Total</u>
	6	Entire Facility	\$500	\$3,000
	24	Loft/Balcony	\$125	\$3,000
	12	Sanctuary	\$375	\$4,500
Total Expenses Facility Rentals				\$10,500

**Facility Rental
Expenses and Revenue**

<u>Revenue</u>	<u># Per Yr.</u>	<u># Rentals</u>	<u>Av. Fee</u>	<u>Total</u>
	6	Entire Facility	\$2,000	\$12,000
	24	Loft/Balcony	\$500	\$12,000
	12	Sanctuary	\$1,500	\$18,000
Total Gross Revenue Facility Rentals				\$42,000
Total Expenses Facility Rentals				\$10,500
Total Net Revenue Facility Rentals				\$31,500

**Classes, Conferences & Symposia
Expenses and Revenue**

<u>Expenses</u>	<u># of Programs</u>	<u>Avg. Enrollment</u>	<u>Cost</u>	<u>Total</u>
Workshop (1-2 days)	6	25	\$5,000	\$30,000
Classes (2-4 hours)	12	50	\$1,000	\$12,000
Supplies & Materials				\$5,000
Promotion & Marketing				\$10,000
Total Expense				\$57,000
<u>Revenue</u>		<u>Avg. Enrollment</u>	<u>Fee</u>	<u>Total</u>
Workshops	6	50	\$150	\$45,000
Classes	12	50	\$50	\$30,000
Total Gross Revenue Conference-Symposia				\$75,000
Total Classes-Conference-Symposia Expenses				\$57,000
Net Revenue Conference-Symposia				\$18,000

General Administrative Expenses Assumptions

Legal	\$5,000
Accounting	\$15,000
Information Technology	\$7,500
Membership and Dues	\$2,000
Postage	\$250
Supplies	\$1,250
Equipment Rental and Maintenance	\$2,500
Telephone	\$600
Banking	\$250
Travel and Transportation	\$5,000
Total Administrative Costs	\$39,350

Asbury Church - Pro forma

Site work

parking, driveway, sidewalk

Request for Town of Middleburg

Soft costs

Survey Existing Conditions Documentation	\$ 1,500.00
Code Evaluation	\$ 1,000.00
Design Development	\$ 3,000.00
Construction Documents	\$ 20,000.00
national register nomination	\$ 10,000.00
historic roadside marker application	\$ 1,200.00
easement application	\$ 750.00
Structural Engineering and Civil	\$ 31,000.00
Architecural drawings	\$ 10,000.00
County permits and fees	\$ 5,000.00

soft costs \$ 83,450.00

stone and woodwork

repair exterior stucco and remove concrete	\$ 16,000.00
repair doors and windows	\$ 25,000.00
enlarge both baths	\$ 20,000.00
insulation	\$ 5,000.00
install beadboard ceilings	\$ 4,000.00
repair interior plaster	\$ 11,000.00
repair floors	\$ 7,000.00
repair railing and steps	\$ 10,000.00
reinforce basement structure	\$ 7,500.00
paint	\$ 15,000.00
install stair and third floor	\$ 10,000.00
install side door	\$ 5,000.00

stone and woodwork \$ 135,500.00

MEHP

radiant heat	\$ 50,000.00
HVAC (forced air and A/C)	\$ 30,000.00
electrical - all new wiring	\$ 50,000.00
plumbing - interior plumbing and all new fixtures	\$ 5,000.00

MEHP \$ 135,000.00

Finishes and Specialty Items

projector, screen, audio and wifi	\$ 25,000.00
finishes floors, fixtures, bell, chandelier	\$ 50,000.00

interior finishes \$ 75,000.00

\$428,950.00

contractor fee

20% \$ 85,790.00

contigency

20% \$ 85,790.00

construction total

\$600,530.00

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Tel: 301-512-1000
Toll Free: 1-888-856-0601
Secure Fax: 1-888-856-194
protaxuser@hotmail.com

Loudoun Freedom Center	
19309 Winmeade Drive PMB 307 Leesburg, Virginia 20176	
Statement of Financial Position	
For the period January 1, 2021 to December 31, 2021	
Assets	
Deposits: Grants, Scholarships, Facility Rental, Preservation Summer Camp, Donations	
Virginia Department of Historic Resources State Grant	\$255,000.00
O'Shaughnessy Hurst Memorial Foundation, Inc. Community Grant (Private)	\$10,000.00
Community Foundation Grant (Restricted)	\$5,172.72
Microsoft Grant for Scholarships (Restricted)	\$60,000.00
F.A.C.T. Memorial Scholarship (Restricted)	\$45,963.00
Facility Rental - Ashburn Pavilion	\$30,698.00
Preservation Summer Camp Donation (Restricted)	\$30,000.00
Donation	\$900.00
Private Donation	\$500.00
Deposits	\$552.48
Total Assets	\$438,786.20
Functional Expenses	
F.A.C.T. Memorial Scholarship	\$42,000.00
Preservation Summer Camp	\$8,944.00
Preservation Summer Camp Facilitator	\$410.00
Preservation Summer Camp Transportation	\$2,157.75
Preservation Summer Camp Expenses	\$681.87
LFC Cemetary Preservation	\$2,126.82
Wreath Laying Ceremony	\$1,276.20
Historic Mansion Event	\$1,422.00
Loudoun County Public School (LCPS) Facility Use	\$900.00
Total Functional Expenses	\$59,918.64
Operational Expenses	
Consultant Payments and Professional Services (8 Consultants & 4 Interns)	\$44,288.34
Intern Stipend	\$2,127.38
Artifacts Cleaning	\$175.00
Commission and Fees	\$395.04
Bank Charges and Fees	\$279.53
Supplies for the Pavilion	\$3,973.67
Advertising	\$1,169.08
Training and Development	\$1,113.00
Office Supplies	\$663.74
Lodging	\$4,359.07
Meals	\$6,474.92
Auto Expense	\$1,393.50
Volunteers for In-Kind Services and Goodwill (14 Volunteers)	\$0.00
Total Operational Expenses	\$66,412.27
Net Assets	\$312,455.29

Unaudited - For Information Only



Tel: 301-512-1000
 Toll Free: 1-888-856-0601
 Secure Fax: 1-888-856-194
 protaxuser@hotmail.com

Loudoun Freedom Center	
19309 Winmeade Drive PMB 307 Leesburg, Virginia 20176	
Statement of Financial Position	
For the period January 1, 2022 to Current Date	
Assets	
Deposits: Grants and Donations	
Microsoft Donation for Equipment & Software (Restricted)	\$110,000.00
Town of Leesburg Grant (Sycolin Burial Grounds) (Restricted)	\$25,740.00
F.A.C.T. Memorial Scholarship Donation (Restricted)	\$5,000.61
Deposits	\$33.96
Total Assets	\$140,774.57
Functional Expenses	
F.A.C.T. Memorial Scholarship	\$4,782.50
Total Functional Expenses	\$4,782.50
Operational Expenses	
Consultant Payments and Professional Services (6 Consultants)	\$11,270.22
Commission and Fees	\$250.66
Bank Charges and Fees	\$3.00
Supplies for the Pavilion	\$404.45
Advertising	\$280.58
Shipping	\$26.17
Office Supplies	\$17,533.84
Meals	\$642.37
Auto Expense	\$3,442.53
Volunteers for In-Kind Services and Goodwill (14 Volunteers)	\$0.00
Total Operational Expenses	\$33,853.82
Net Assets	\$102,138.25

Unaudited - For Information Only

12000 Market Street Suite 480 Reston, Virginia 20190