

# MIDDLEBURG MEMO



10 W MARSHALL ST. PO BOX 187 MIDDLEBURG, VA 20118-0187 | MIDDLEBURGVA.GOV | (540) 687-5152 | INFO@MIDDLEBURGVA.GOV

## Community Clean-Up Day; Arbor Day; Drug Take-Back Day- April 30th



Join us on April 30th for a great day of community clean-up and beautification.

### Activities Include:

- **Townwide Clean-Up: 8am-10am:** The Middleburg Sustainability Committee sponsors a bi-annual Townwide Clean-Up Day, where teams of residents and community partners walk through Town to clean-up the streets, streams, woods, and sidewalks. Consider joining us this year for the Townwide Clean-Up; all members of the public are welcome. More info on our website!

- **Prescription Drug Take-Back and Battery/Used Razor Recycling: 10am-2pm:** Starting at 10am on April 30th, members of the public can bring any unwanted or expired prescription drugs and drop them off at the Town Office. No questions asked! It is important to keep prescription drugs out of the hands of unprescribed persons (and children) and to dispose of them properly. Did you know that flushing prescription drugs down the toilet can cause long-term harm to our ecosystem?

In addition, the Sustainability Committee will also be hosting a battery and used razor blade/disposable razor system recycling program at the same time. Bring your household batteries (AA, AAA, etc - no industrial or power tool batteries), your old razor blades, or your disposable razor blade systems (including the plastic handles) for free disposal!

- **Arbor Day: 9am:** The Middleburg Beautification Committee will once again plant a tree as part of Arbor Day on April 30th. Join us to honor Eura Lewis and Mary Kay Garwood with the planting of a tree at the Pink Box that will be a lasting tribute to their contributions to Middleburg.

## In Memory of Community Leaders

Recently, the Town of Middleburg lost a number of key community leaders who dedicated years of their lives to making Middleburg a better place.

- **Eura Lewis:** Eura was a constant fixture in our community. Serving on Council as the first African American female in our Town's history, she was a staunch supporter of civil rights and a champion of many great causes. None less than her passion for the Middleburg Museum Foundation which she founded. Her vision took to reality when the Foundation acquired the Pink Box. Today it is preserving our local history and heritage and we will ever be in her debt.

- **Mark Snyder:** Mark Snyder served on Council for 20 years. His hard work on many issues was overshadowed by his taking hold of the town's utility committee and transforming it into a well run enterprise, with modern infrastructure and overhauling our user model. Without Mark's efforts, our utility system would have been bankrupted years ago. Today, it operates in a fiscally sound manner, able to meet all the needs of our citizens - thanks to Mark's efforts.

- **Mary Woodruff:** Mary was a beloved community member for over 25 years, including as an educator at The Hill School. In addition, Mary gave back to the Town as part of the Middleburg Sustainability Committee (formerly "Go Green Committee") and was a constant presence at Town events and key public meetings.

- **Kathy Fisher:** Kathy was a dear friend to many in our community and brought a light and kindness we all knew well. She was a long and dedicated volunteer to several Town Committees (including the Middleburg Sustainability Committee) and other organizations, all of whom benefited greatly from her hard work, dedication and friendship.

Visit [www.middleburgva.gov/Town-Meetings](http://www.middleburgva.gov/Town-Meetings) to view Council tributes on Feb. 11th and 24th.

## UPCOMING EVENTS

Stay up-to-date with Notify Me® online at [middleburgva.gov/alerts](http://middleburgva.gov/alerts).

- **Sat, April 30th**
  - Townwide Clean-Up Day
  - Arbor Day
  - Drug Take-Back Day
- **ART IN THE BURG:**  
May 21, 2022  
Art, Music, Crafts, and More!



### TOWN OF MIDDLEBURG

10 W. Marshall St., PO Box 187  
Middleburg, VA 20118-0187  
[middleburgva.gov](http://middleburgva.gov) (540) 687-5152

### MAYOR & TOWN COUNCIL

Trowbridge M. Littleton, Mayor

Peter Leonard-Morgan, Vice Mayor

Chris W. Bernard  
Darlene Kirk

J. Kevin Daly  
Philip M. Miller

Morris "Bud" Jacobs  
Cindy C. Pearson

## What's Happening With the Town Hall Project?

The new Town Hall project is well underway, with site clearing and grading happening at this time. Site utilities and the building foundation will be laid by early April, and the building structure is anticipated to go up by June.

Please remember that this is an active construction site and no visitors are allowed within the fenced-off area. This is for your safety!

The Town Office remains open from Marshall Street - those needing assistance or who cannot access the office may call 540-687-5152 and someone will assist you at your vehicle.

### NAMING OF TOWN HALL MEETING ROOMS AND PARK

As part of the new Town Hall, the Town Council would like to get input from Middleburg citizens on possible naming of the rooms inside the Town Hall. These include the Council Chambers, Executive Conference Room, Small Conference Room, and Police Dept. Training Room. In addition, the park along West Marshall Street (where the current Town Office building is located) could be named.

Naming suggestions could be for: a deceased person who has made a lasting impact on Middleburg or been deeply involved in shaping its history; a local event that is important to the community or region; or another thing that is relevant and meaningful to Middleburg.

**Please submit your comments online at: [middleburgva.gov/survey](http://middleburgva.gov/survey) or call Rhonda North at 540-687-5152.**



### WAYFINDING & STREET SIGNAGE

**The Town of Middleburg is updating its gateway "Welcome" signs, pedestrian directional signs, and street name signs throughout Town. Look for replacement of these signs in the next few months!**

## Strategic Planning for 2022

The Town Council will hold a Strategic Planning Retreat on Monday, April 4th. The purpose of this retreat is to review their priorities for the year, set goals for current and new initiatives, and to refine any budget priorities for Fiscal Year 2023. The Town Council's current Strategic Initiatives are located on the Town's website at:

[www.middleburgva.gov/Vision-Statement](http://www.middleburgva.gov/Vision-Statement) - More information about the upcoming Retreat will be posted online.

## FISCAL YEAR 2023 BUDGET PROCESS

The Town Manager presented the Proposed Fiscal Year 2023 ("FY23") Budget to the Town Council on February 24, 2022. At that meeting, the Town Manager highlighted a number of key items:

- Revenues are expected to increase due to ongoing demand for lodging and restaurants in Town. At this time, those two revenue lines are anticipated to continue growing and will account for approximately 57% of General Fund revenues.
- Real Property Assessments were issued by Loudoun County in early February. In the latest assessments, property values increased 15.13% year over year for existing properties, and a total of 19.77% including new construction and growth.
  - The Town Council will not be increasing the tax rate and will continue to review options to decrease the rate.
  - The Strategic Finance Committee discussed this topic in early March and recommends the Town Council find an appropriate balance between the current rate (15.3 cents) and the "equalized" rate (13.29 cents).
  - A Public Hearing on the Real Property Tax Rate will take place at the March 24th Town Council Meeting at 6pm.
- Expenditures are anticipated to decrease slightly due to one-time expenditures in the current year (FY22).
- Operational expenditures are planned to increase 8-10% on average due to inflation, supply chain issues, and contractual increases.
- Other expenditure increases include:
  - Continued emphasis on Council Strategic initiatives, to include ordinance and policy changes to protect the community's quality of life and to achieve goals of the Comprehensive Plan.
  - Funding of marketing and key events as we anticipate a return of Oktoberfest, 1000 Miglia, and other community events.
- In the Utility Fund, rates are projected to increase about 3% due to inflationary pressures and the need to fund infrastructure projects.
  - The Town is working with its rate consultant and the Strategic Finance Committee on a review of proper utility rates to ensure that the system remains self-sustaining and fully-functioning.

[www.middleburgva.gov/budget](http://www.middleburgva.gov/budget)

You may reach out to Danny Davis, Town Manager, at [ddavis@middleburgva.gov](mailto:ddavis@middleburgva.gov) or 540-687-5152 with any questions about the budget.

## New Online Payment System - Easy as 1-2-3

The Town of Middleburg continues to roll-out its new online payment system through Invoice Cloud. We have seen a nearly 40% adoption rate by our utility customers. It's easy, fast, and free (if you use eCheck)! You can also use credit cards, Venmo, PayPal, Apple Pay, Google Pay, and more (for just a slight convenience charge).

Visit [www.middleburgva.gov/payments](http://www.middleburgva.gov/payments) to see how you can pay your utility bill online.

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