



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, November 18, 2021
Town Office, 10 W. Marshall Street
6:00 PM



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special Recognition by Mayor and Council
 - IV.A. Resolution of Commendation - Christmas Sleigh (20th Anniversary)
[111821 - Resolution of Commendation - The Christmas Sleigh - 20th Anniversary.pdf](#)
 - IV.B. Resolution of Appreciation - Todd Hathaway
[111821 - Resolution of Appreciation - Todd Hathaway.pdf](#)
 - IV.C. Resolution of Appreciation - Lin Watts
[111821 - Resolution of Appreciation - Lin Watts.pdf](#)
- V. Public Comment
- VI. Public Hearing and Related Action Items
- VII. Public Presentations
- VIII. Staff Reports
 - VIII.A. October 2021
[October 2021 Utilites Report.pdf](#)
[Monthly Report - October 2021 - Town Clerk.pdf](#)
[Treasurer's Report - October 2021.pdf](#)
[Business Dev & Community Partnerships - 11.18.2021.pdf](#)
[2021-10 - Police.pdf](#)
[Deputy Town Manager report 2021_11.pdf](#)
[November 2021 Town Attorney Report.pdf](#)
 - VIII.B. Town Hall Project - Town Clerk North
[Town Hall Project Report 11-18-21.pdf](#)
 - VIII.C. Update on Holiday and Christmas in Middleburg Activities

[2021.11.18 - Review of Plans for Christmas in Middleburg \(003\).pdf](#)

VIII.D. Project Status Report

[2021.11.18 Project Status Update.pdf](#)

IX. Reports of Town Committees/Council Liaisons (if applicable)

X. Consent Agenda

X.A. Council Approval - October 28, 2021 Regular Meeting Minutes

[10-28-2021 - Regular Council Meeting Minutes.pdf](#)

XI. Action Items (Non Public Hearing Related)

XI.A. Council Approval - Purchase of Nutrient Credits - Town Hall Project

[2021.11.18 Memo - Nutrient Credit Purchase - Town Hall Project.pdf](#)

[2021-11-04 Nutrient Credit Contract-New Town Hall.pdf](#)

XI.B. Council Approval - Amendments to Transient Occupancy Tax Ordinance - Town Attorney Crim

[2021.11.18 Memo - Ordinance Amendment TOT Taxes Accommodations Intermediaries.pdf](#)

[Ordinance - Amendments to Lodging Tax Ordinance .pdf](#)

XI.C. Council Approval - Participation in ARPA Municipal Utility Assistance Program - Town Treasurer Staples

[ARPA SLFRF Municipal Utility Relief Program.pdf](#)

XII. Discussion Items

XII.A. Status of Development of Middleburg Charitable Foundation - Town Manager Davis

[2021.11.18 Status of Middleburg Charitable Foundation.pdf](#)

[Middleburg Charitable Foundation - Articles of Incorporation - Final Draft.pdf](#)

[Middleburg Charitable Foundation - By-Laws - Final Draft.pdf](#)

XII.B. Council Approval - Temporary Deeds of Easement - Town Hall Project

Suggested Action: This item has been changed to a discussion item.

XIII. Information Items

XIV. Closed Session

XIV.A. Appointment to Middleburg Sustainability Committee; Disposition of Publicly Held Property;

Probable or Actual Litigation; Performance of Public Employees - Project Bonus

[111821 - Closed Session - Apt to MSC; Disposition of Public Property; Legal Advice of](#)

[Counsel; Performance of EEs.pdf](#)

XV. Adjournment